

## Provider Suspension from Wisconsin Shares Policy

- If a provider is suspended from the Wisconsin Shares child care subsidy payment system, WECA will suspend that provider from Food Program participation effective the date of the Shares suspension, until the provider communicates to WECA what his/her intention is in regard to the Shares suspension; i.e. to stay open and appeal the suspension, or to close the family child care center.
- If a provider intends to close and not appeal or fails to communicate with WECA within seven working days of the suspension, then WECA will drop that provider.
- If the provider states that she/he intends to stay open and provide care for the children even though she/he is not being guaranteed payment, or has private pay children and remains regulated, WECA will closely monitor that provider. WECA may request that a copy of state attendance records be sent with the monthly claim in order to ensure the claim is valid. Additional requirements such as monthly signatures on attendance records may also be required.

*This institution is an equal opportunity provider.*