

2022 Provider Training Test Sheet - Due date: May 31, 2022

Your first/last name \_\_\_\_\_ Your 6-digit WECA number \_\_\_\_\_

Your area coordinator is: \_\_\_\_\_

Choose or write in the correct answer (or answers) for each question:

1. Claims must be received in the WECA office by the 5<sup>th</sup> of each month, or they will be processed the following month. Reimbursement could be delayed up to \_\_\_ months.  
 Four                       Three                       Two
2. The actual reimbursement date depends on when WECA receives reimbursement funds from the government; it's generally the \_\_\_ business day of each month.  
 First                       Fifth                       Last
3. Some examples of provider discrimination are:  
 Failing to provide foreign language materials regarding the Child and Adult Care Food Program.  
 Failing to provide reasonable accommodation to individuals with disabilities.  
 Distributing applications and income-eligibility forms in a selective way.
4. To credit store-bought combination foods (prepared foods that contain 2 or more components; for example, a store-bought trail mix that contains popcorn, nuts and/or dried fruit), you must obtain and keep on file a \_\_\_\_\_ or a \_\_\_\_\_ for your area coordinator's review.
5. If you don't have a CN label or a PFS, it's okay to serve a store-bought combination food.  True                       False
6. Record meal counts and menus at the end of \_\_\_\_\_.  
 Each week       Each business day       Each month
7. A \_\_\_\_\_ and \_\_\_\_\_ are required if a child can't follow the required meal patterns.
8. You must offer one type of iron-fortified formula and all foods for developmentally-ready infants.  True                       False
9. Keep three years, plus the current year, of food program records. They must be maintained onsite for the most recent 12 months plus the current month. Records prior to the most recent 13 months can be stored offsite. You may store them electronically or on paper, but they must all be accessible for WECA, DPI, or USDA review at any time during your normal business hours. If you don't use offsite storage, all 3 years of records, plus the most recent 13 months, must be stored onsite.  
 True       False
10. To submit accurate meal claims:  
 Submit Special Diet Forms, Special Dietary Needs Tracking Forms, Special Needs Forms, Parent/Provider Formula Agreements and any other forms required to process your claim correctly.  
 Be sure each child is enrolled in CACFP.Net. The ID number you to pre-enroll a child must be between 1-35.  
 Claim only the meals and snacks served during your regulated hours and days of operation to the ages of children that you're regulated to care for.